

BOGTROTTERS MOUNTAIN BIKE CLUB CONSTITUTION

1 Bogtrotters Mountain Bike Club

The club will be called *Bogtrotters Mountain Bike Club* (Hereinafter will be referred to as The Club), and may also be known as *Boggies*. *Bogtrotters Mountain Bike Club* is affiliated to the *Cycling UK*.

The club has biking fun in The Lake District, The Dales, The Peak District and Calderdale. The club also has events in Scotland and Wales. Adventurous members ride in different parts of the world.

2 Aims and Objectives

The aims and objectives of the club will be:

- To organise events (rides) which promote members riding natural terrain.
- To be conscious of our impact on the natural environment and respectful of all users.
- To encourage newcomers to the club by running monthly social rides.
- For members to share biking and trail knowledge with each other.
- As a club promote and attend events within the wider Mountain Biking Community.
- To ensure a duty of care to all members of the club.
- To provide all its services in a way that is fair to everyone.

3 Membership

(a) Membership of the club is open to anyone interested Mountain Biking, regardless of sex, age*, disability, ethnicity, nationality, sexual orientation, religion or other beliefs.

*The club does not accept membership from minors or children. Minors and children may attend rides and events with a parent or responsible adult. The parent /responsible adult will be in charge of the child and its welfare.

(b) The membership shall consist of the following categories:

- Full member
- Student member
- *Unwaged*

All members are required to have insurance whilst on club rides.

Cycling UK provides members with the option of being covered for insurance purposes by becoming an affiliated member, however individual members may have other types of insurance.

(c) All members will be subject to the regulations of the constitution and by joining the club will be deemed to accept these regulations and codes of practice that the club has adopted.

(d) Members in each category will pay membership fees, as determined at the Annual General Meeting.

(e) Individuals shall not be eligible to take part in the business of the Club, vote at general meetings or be eligible for selection of any Club team unless the applicable subscription has been paid by the due date and/or membership has been agreed by the Club committee.

4 Sports Equity

(a) This Club is committed to ensuring that equity is incorporated across all aspects of its development. In doing so it acknowledges and adopts the following Sport England definition of sports equity:

Sports equity is about fairness in sport, equality of access, recognising inequalities and taking steps to address them. It is about changing the culture and structure of sport to ensure it becomes equally accessible to everyone in society.

(b) The Club respects the rights, dignity and worth of every person and will treat everyone equally within the context of their sport, regardless of age, ability, gender, race, ethnicity, religious belief, sexuality or social/economic status.

(c) The Club is committed to everyone having the right to enjoy their sport in an environment free from threat of intimidation, harassment and abuse.

(d) All club members have a responsibility to oppose discriminatory behaviour and promote equality of opportunity.

(e) The Club will deal with any incidence of discriminatory behaviour seriously, according to club disciplinary procedures.

5 Committee

(a) The affairs of the Club shall be conducted by a Committee which shall consist of the Chair, Treasurer, Secretary, vice Chair and four Committee Members, who shall be elected at the Annual General Meeting.

The role of the four committee members is to provide a range of voices and ensure there is a good representation of the full membership. At least one post should be reserved for a "Newbie" to provide new eyes and a fresh voice.

All the Committee, (officers and members) will

- ~ Attend 50% of scheduled meetings
- ~ Positively promote the club and its activities
- ~ Engage in activities that develop the club

(b) All committee members must be members of the Club.

(c) The term of office shall be for one year, and members shall be eligible for re-election.

(d) If the post of any officer should fall vacant after such an election, the Executive Committee shall have the power to fill the vacancy from within the committee until the Annual General Meeting.

(e) If an ordinary committee member steps down after the election, the post will remain vacant until the next Annual General Meeting.

(f) The Committee will be responsible for adopting new policy, codes of practice and rules that affect the organisation of the club.

(g) The Committee will have powers to appoint any advisers to the Committee as necessary to fulfil its business.

(h) The Committee will be responsible for disciplinary hearings of members who

infringe the club rules/regulations/constitution. The Committee will be responsible for taking any action of suspension or discipline following such hearings.

(i) The committee meetings will be convened by the Secretary of the Club and the dates set a year in advance. There will be 6 meetings a year. Three actual meetings, including the AGM, and two which start as a Committee only meeting, and are then opened up to the full membership as a Rides Meeting. Three virtual meetings using web technology.

(j) Only the posts listed above will have the right to vote at committee meetings.

(k) The quorum required for business to be agreed at Management Committee meetings will be 4.

6 Finances

(a) The club treasurer will be responsible for the finances of the club.

(b) The financial year of the club will run from *November* and end on *November*.

(c) All club monies will be banked in an account held in the name of the club.

(d) An audited statement of annual accounts will be presented by the treasurer at the Annual General Meeting.

(e) Any cheques drawn against club funds should hold the signature of a bank approved signatory.

(f) All members of the Club shall be jointly and severally responsible for the financial liabilities of the Club.

(g) Named committee members will have access to the funds and this access will be through internet banking with HSBC. At present this is Paul Cawood, Fiona Massey and Christine Dent.

7 Annual General Meetings and Extraordinary General Meetings

(a) General Meetings are the means whereby the members of the Club exercise their democratic rights in conducting the Club's affairs.

(b) The Club shall hold the Annual General Meeting (AGM) in the month of *December* to:

- Approve the minutes of the previous year's AGM.
- Receive reports from the Chairman and Secretary.
- Receive a report from the Treasurer and approve the Annual Accounts.
- Receive a report from those responsible for certifying the Club's accounts.
- Elect the officers on the committee.
- Agree the membership fees for the following year.
- Consider any proposed changes to the Constitution.
- Deal with other relevant business.

(c) Notice of the AGM will be given by the club secretary with at least 21 days' notice to be given to all members.

(d) Nominations for officers of the committee will be sent to the secretary prior to the AGM.

(e) Proposed changes to the constitution shall be sent to the secretary prior to the AGM, who shall circulate them at least 7 days before an AGM.

(f) All members have the right to vote at the AGM.

(g) The Chairman of the Club shall hold a deliberative as well as a casting vote at general and committee meetings.

(h) An Extraordinary General Meeting (EGM) shall be called by an application in writing to the Secretary supported by at least 10% of the members of the Club. The committee shall also have the power to call an EGM by decision of a simple majority of the committee members.

(i) All procedures shall follow those outlined above for AGMs.

8 Amendments to the constitution

The constitution will only be changed through agreement by majority vote at an AGM or EGM.

9 Discipline and appeals

(a) All concerns, allegations or reports of poor practice/abuse relating to the welfare of children and young people will be recorded and responded to swiftly and appropriately.

(b) All complaints regarding the behaviour of members should be presented and submitted in writing to the Secretary.

(c) The Management Committee will meet to hear complaints within 30 days of a complaint being lodged. The committee has the power to take appropriate disciplinary action including the termination of membership.

(d) The outcome of a disciplinary hearing should be notified in writing to the person who lodged the complaint and the member against whom the complaint was made within 5 days of the hearing.

(e) There will be the right of appeal to the Management Committee following disciplinary action being announced. The committee should consider the appeal within 14 days of the Secretary receiving the appeal.

10 Dissolution

(a) A resolution to dissolve the club can only be passed at an AGM or EGM through a majority vote of the membership.

(b) In the event of dissolution, all debts should be cleared with any clubs funds. Any assets of the club that remain following this will become the property of *ANOTHER CLUB WITH SIMILAR OBJECTIVES or THE NAME OF GOVERNING BODY*

11 Declaration

Bogtrotters Mountain Bike Club hereby adopts and accepts this constitution as a current operating guide regulating the actions of members.

Name		Position	
Sign		Date	
Name		Position	
Sign		Date	